

To the participants of :
The 15th International Dental Congress on Anesthesia, Sedation and Pain Control
(IFDAS2018)
The 11th Annual Meeting of Federation of Asian Dental Anesthesiology Societies
(FADAS2018)
The 46th Annual Meeting of the Japanese Dental Society of Anesthesiology
(JDSA46)

The schedules as presented below may change due to unavoidable circumstances.

For the latest information, please see the website for the annual meeting.

(<http://web.apollon.nta.co.jp/jdsa46/>)

Information for meeting participants

1. Qualification for participation

The 46th Annual Meeting of the Japanese Dental Society of Anesthesiology

JDSA membership is required for authors, co-authors and speakers. If you are not a member, please subscribe for membership.

JDSA membership is not required for speakers of IFDAS and FADAS.

2. Registration for participation

1) Check-in location and time

Entrance hall, 1st floor, Nara Kasugano International Forum IRAKA

Check-in times are as follows :

October 5 (Fri) 8 : 30 a.m. - 5 : 30 p.m.

October 6 (Sat) 8 : 30 a.m. - 5 : 30 p.m.

October 7 (Sun) 8 : 30 a.m. - 11 : 30 a.m.

2) If you have pre-registered

Please give your name at the “pre-registration desk” and receive your conference pass and other materials.

3) If you are registering on-site

Please go to the “same-day registration desk” and make payment to receive an attendee badge.

Please fill out your affiliation and name on the badge and be sure to wear it at the venue.

4) Fees for same-day registration

Physicians/Dentists : 35,000 yen

Dental hygienists : 20,000 yen

Students (except for graduate students) : 15,000 yen

Family members (up to the second degree) : 15,000 yen

*Definition of family members

1. Limited to the spouses and children of general participants.

2. Family members are not allowed to present or participate in discussions.
3. Family members need to register for and make payment separately to participate in parties.
4. Please enter the main participant's name in the Note section of the registration form.

3. Welcome Party

Venue : The garden at Nara Kasugano International Forum IRAKA (Reception Hall 1 if it rains)

Date and time : October 5 (Fri) 6 : 00 p.m. - 8 : 00 p.m.

Fee : Free (if you have completed registration)

4. Gala Dinner

Venue : Hiten, 4th floor, Hotel Nikko Nara

Date and time : October 6 (Sat) 6 : 00 p.m. - 8 : 00 p.m.

Fee : 12,000 yen

5. About abstract book and pocket program

We provide online abstracts so no abstract book will be distributed.

Pocket programs will be distributed at the venue during the meeting.

6. Payment of new or renewal of annual membership fees for the Japanese Dental Society of Anesthesiology

If you have not paid your annual membership fee (15,000 yen) for the Japanese Dental Society of Anesthesiology or if you would like to become a member (for a new membership fee of 3,000 yen and an annual membership fee of 15,000 yen), please complete the required payment process at the "Oral Health Association of Japan" check-in desk.

7. Luncheon seminars

Tickets for the luncheon seminars will be distributed on a first-come, first-served basis starting at 8 : 30 a.m. the same day as the luncheon in the entrance hall on the first floor of Nara Kasugano International Forum IRAKA. (Please understand that the number of seats is limited, so the tickets will be distributed on a first-come, first-served basis.)

*Please bear in mind that your ticket becomes invalid if you are 10 or more minutes late for the seminar.

*Please note that we may not be able to serve lunch to you if you do not have a ticket.

Please check at the venue on the day of the session as to whether you will be able to audit the session without a ticket.

Luncheon Seminar 1

October 5 (Fri) 12 : 30 p.m. - 1 : 30 p.m. in Room 2

sponsored by Sekimura Co., Ltd.

「Benefit of Knowing the Nitrous Oxide—The Real Ability of the Nitrous Oxide and New Challenge to Dental Treatment—」

「Efficiency of Using Nitrous Oxide in Pediatric Emergency Department」

Luncheon Seminar 2

October 6 (Sat) 12 : 40 p.m. - 1 : 40 p.m. in Room 2

sponsored by Dentsply Sirona K. K.

「How We Recommend to Select Optimal Local Anesthesia for Open Practitioners」

8. Lunch (light meal) distribution

We will distribute lunch (light meal) to people who do not attend luncheon seminars.

9. Commercial exhibitions

There will be commercial exhibitions by manufacturers in the foyer of Reception Hall 1 and Noh Hall.

*Some commercial exhibitions may be set up in the lobby on the 1st floor of the Noh Theatre Hall.

10. Coat check

A coat check is available in the Meeting Room 1 & 2 on the 1st floor of the main building.

Please take care of your valuables yourself because we cannot look after them for you.

11. Taking photographs at the meeting

- 1) The taking of photographs and videos is not allowed without permission of the speaker.
- 2) Media interviews must be approved in advance by the organizer's office. Please contact the organizer's office for details.

12. Calling individuals

Please note that we cannot call upon you during the meeting for purposes not related to the administration of the meeting.

13. Cell phone use

Please set your phone to silent mode in the presentation room.

Please also maintain silence and lower the screen brightness when you use other electronic devices (PC, DVD player, etc.) in the presentation room.

14. Parking

You may not be able to park your car due to the limited parking space. Please use public transportation to attend the meeting.

■ To oral presenters

1. Uploading your data

- 1) Please upload your data at the PC Center and complete the test run for your slides one hour before your presentation.

Location : Next to the entrance hall, 1st floor, Nara Kasugano International Forum IRAKA

Check-in times are as follows :

October 5 (Fri) 8 : 30 a.m. - 5 : 30 p.m.

October 6 (Sat) 8 : 30 a.m. - 5 : 30 p.m.

October 7 (Sun) 8 : 30 a.m. - 11 : 00 a.m.

- 2) The podium will have a display, keyboard, and mouse.

Your first slide will be projected as you approach the podium. Please control the presentation slides yourself afterward.

2. Presentation time :

IFDAS Oral presentations ; 7 minutes for presentation, 3 minutes for discussion

JDSA Oral presentations ; 8 minutes for presentation, 5 minutes for discussion

Panel session presentations ; Please refer to the schedule you receive from the organizer.

3. Presentation technology and preparation of your data

1) If you bring a storage medium

- (1) Please prepare your data using Microsoft PowerPoint (hereafter, "Powerpoint").

Please bring your data by storing them to a CD-R or a USB flash drive.

- (2) The following operating system and a corresponding application program will be available.

OS : Windows 10

Application program : PowerPoint 2013/2016

*If you prepared your data with PowerPoint for Macintosh, please bring a Macintosh computer with you.

- (3) LCD projector's resolution is XGA (1024×768 pixels).

- (4) To avoid problems displaying presentation data, please use the following standard OS fonts.

Japanese : MS Gothic, MS PGothic, MS Mincho, and MS PMincho

English : Times New Roman, Arial, Arial Narrow, Century, Century Gothic, Courier, Courier New, Georgia

Symbols (recommended) : Symbol

- (5) Please save all files linked from your slides (e.g., video files) in one folder.

Please make them compatible with Windows Media Player if you are on Windows, and QuickTime Player if you are on Macintosh.

*Note regarding video files

On Windows, please bring video files that can be played back by the default codec included in Windows 10 and Windows Media Player 12 (recommended file format for video files is WMV).

Audio can be also played back. Please let the staff know when you test run your slides.

Please bring your computer with you just in case we have trouble playing back video files.

- (6) Please note the following if you are using PowerPoint 2013/2016.

In the default settings, the slide size is set to 16 : 9 and Presenter View is enabled.

On the Slide Show tab, uncheck "Use Presenter View."

- (7) Your data will be promptly erased after the meeting closes.

2) If you are bringing your computer

- (1) Please be sure to bring an AC adapter. The external output port is the Mini D-sub 15 pin.

- (2) If your computer (as in the case of Macintosh computers) does not have a Mini D-sub 15 pin port, please make sure you bring an adapter. We will not have any adapters.

- (4) Please disable the screensaver and the power-saver option in advance.

If they have not been disabled, we will change the settings at the slide check-in desk.

- (5) Please bring backup data with you just in case we experience equipment problems.
- (6) Please have your computer checked at the PC Center and take it to the operator's seat in the presentation room yourself. We will return it to you at the operator's seat after your presentation.

■ To poster presenters

1. Poster presentation has discussion time.

Discussion time :

October 5, 15 : 00-16 : 00 (P1-1 to P1-40)

October 6, 16 : 00-17 : 00 (P2-1- to P2-35)

Please stand by your poster during the discussion time.

2. Display period :

Poster No. <P1-1 to P1-40> October 5 9 : 00-16 : 00

Please display your poster by 9 : 00 a.m., October 5, and take down at 16 : 00 p.m., October 5.

Poster No. <P2-1 to P2-35> October 6 9 : 00-17 : 00

Please display your poster by 9 : 00 a.m., October 6, and take down at 17 : 00 p.m., October 6.

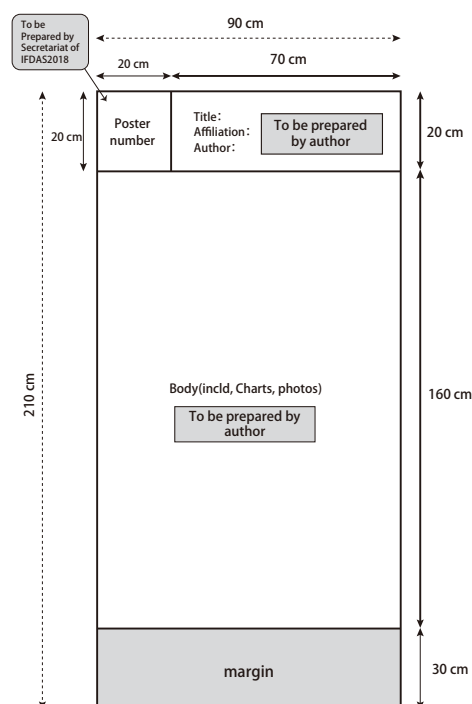
*Removal and collection of posters at the end of the display period remains the responsibility of the presenter. Posters not removed by the indicated take down time will be removed and disposed of.

3. Board space

Each presenter will have a board space of 90 cm (width) × 160 cm (height).

The top 20 cm should be used as a space for the presentation title.

A 20 cm × 20 cm space on the left side of this space should be left blank as a space for the presentation number. The meeting organizer will insert the presentation number.



To chairs

1. If you are a chair of a panel session or a paper session, please be seated on the "next chair's seat" in the presentation room at least 10 minutes in advance of the session start time.
2. The session chair will be asked to be in charge of running the session. Please make sure to keep things on time.